

Directors' Council  
Meeting Minutes  
October 6, 2016

10:04 a.m. The meeting was called to order by Jeff Floyd, Directors' Council Chair

- Welcome Remarks, Announcements and Recognition of New Members

10:10 a.m. Directors' Council Scholarship fundraising update from Spencer Scott, Director of Major Gifts

- The current initiative has raised \$1670. One thousand dollars of which is to be given to Sherry Getz, a continuing transfer student.
- A proposal was made to roll the remaining \$670 into a new scholarship for year 2017-18. The members of the Directors' Council voted overwhelmingly to do so.
- Directors were encouraged to make checks payable to the William Paterson University Foundation and use the memo line to declare monies for the Directors' Council Scholarship.

10:15 a.m. Building Our Future: An Update on University Capital Projects Presentation by Richard Stomber, Associate Vice President for Administration

- Mr. Stomber provided an overview of the recently completed, current and upcoming construction projects included in the three-year capital plan.
- The only projects that require borrowed monies for completion are the recently completed University Hall and the current renovation of Preakness Hall.
- Recently completed projects:
  - University Hall
  - Turf replacement for Soccer Park
  - Several Residence Halls received elevator, HVAC and kitchen make-overs.
- Current projects:
  - Hunziker Hall renovation is 35% complete and on schedule for completion 2018
  - College Hall HVAC replacement
  - Preakness Hall (formerly Hunziker Wing) on schedule for completion 2017
  - Street lighting upgrades on University Drive and in most parking lots
- Upcoming projects:
  - Valley Road HVAC replacement Winter Break 2016
  - Hobart Hall renovation Fiscal Years 2017 & 2018
  - Science East HVAC replacement Fiscal Years 2017 & 2018
  - Turf replacement for football & baseball fields Fiscal Years 2017 & 2018
  - Multiple paving projects over the next three years

10:31 a.m. Americans with Disabilities Act: What every employee needs to know about working with students and employees with disabilities.

- Jeff Floyd gave a brief introduction of the members of the ADA Panel.
- Dr. Pamela Brillante, Associate Professor for Special Education and Counseling, gave an overview of the growth in UCC courses that comprise the Disability Studies Minor. Plans are being developed to transform the minor into a major. WPU would be the first in the state, and one of only 35 colleges nationwide, to offer such a major.

- Veronica Ruiz, Associate Director of Employee Relations, gave a brief overview of the Americans with Disabilities Act of 1990 and then provided the following information regarding accommodations:
  - All employee requests for accommodation must be submitted to Human Resources.
  - Employees must self-identify and provide a record of treatment.
  - Accommodations do not eliminate portions of a job description, but help employee to meet these aspects of the job description/ role that are difficult.
  - Human Resources does not cover the cost of accommodation.
- Jackie Safont, Director of Disability Services, gave a reminder that these same laws apply to students as well and outlined the process available for students to request accommodation:
  - There is no deadline for students requesting accommodation. The Office of Disability Services prefers for students to make the request prior to the start of the semester; however, students can make a request at any time.
  - Accommodation letters do not identify the issue, only the accommodation(s) to be made available to the student. Students receive this letter and can choose which instructors in which courses will receive the letter.
  - WPU recognizes service animals as well as emotional support animals. In fact, two cats are currently living in the residence halls as emotional support animals for the first time this semester.

11:18 a.m. Using External Financial Support for Strategic Advantage presentation by Martin Williams, Director of Sponsored Programs

- Mr. Williams outlined the process for working with his office to obtain funding through resources outside the university.
- Mr. Williams stressed that this process takes long-term planning and volunteered Christine Bravo for assistance in creating proposals.

11:56 a.m. Closing Remarks from Jeff Floyd, Directors' Council Chair

- Michael Corso, Director of Financial Aid shared some personal information about the Directors' Council scholarship recipient, Sherry Getz.
- The next meeting will be held on December 6, 2016.